



**QUEST MUSIC ACADEMY**

**MUSIC SCHOOL  
REGISTRATION FORM**

692 OSBORNE STREET · WINNIPEG, MANITOBA, R3L 2B9 · PHONE: 204.231.1677

1308 PORTAGE AVENUE · WINNIPEG, MANITOBA, R3G 0V2 · PHONE: 204.233.4151

EMAIL: ADMIN@QUESTMUSICACADEMY.COM

**Music Lesson Registration (September 2023 - June 2024)**

**BILLING ACCOUNT INFORMATION**

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_

Cell Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Postal Code \_\_\_\_\_

Email \_\_\_\_\_

**STUDENT REGISTRATION INFORMATION**

Student Name \_\_\_\_\_

Student Name \_\_\_\_\_

Instrument \_\_\_\_\_

Instrument \_\_\_\_\_

Instructor \_\_\_\_\_

Instructor \_\_\_\_\_

Day \_\_\_\_\_

Day \_\_\_\_\_

Time \_\_\_\_\_

Time \_\_\_\_\_

Location \_\_\_\_\_

Location \_\_\_\_\_

Student Name \_\_\_\_\_

Student Name \_\_\_\_\_

Instrument \_\_\_\_\_

Instrument \_\_\_\_\_

Instructor \_\_\_\_\_

Instructor \_\_\_\_\_

Day \_\_\_\_\_

Day \_\_\_\_\_

Time \_\_\_\_\_

Time \_\_\_\_\_

Location \_\_\_\_\_

Location \_\_\_\_\_

## TERMS OF AGREEMENT - PLEASE READ CAREFULLY

**ATTENDANCE** – Please arrive at your lesson on time. If the student is late for a lesson, no extra lesson time will be provided. If a student fails to show up for a lesson, the lesson is billed - no make-up lesson and credit offered.

**CANCELLATION** – Each student is permitted one Advanced Cancellation per term when a minimum of six-hour notice is provided to [admin@questmusicacademy.com](mailto:admin@questmusicacademy.com). A make-up lesson will be arranged by the end of the term, or the lesson will be credited towards the following term. Term 1: SEP-DEC, Term 2: JAN-MAR, Term 3: APR-JUN.

All other lessons cancelled by the student, with or without notice, are billed.

**RESCHEDULING** – If the student is not able to attend the lesson as scheduled, please contact the instructor or the Music School Coordinator at [admin@questmusicacademy.com](mailto:admin@questmusicacademy.com). Rescheduling of lessons is allowed as long as it is approved by the instructor and the Music School Coordinator. Rescheduling of lessons depends on the instructor's availability and is not guaranteed - the instructor is not required to accommodate rescheduling requests. If the instructor is not able to reschedule the lesson, it will be seen as a cancellation by the student and the lesson will be billed.

**SUBSTITUTE INSTRUCTOR** – In the event of an instructor's absence, a qualified substitute instructor will be provided. Please attend your lessons as scheduled. If the student misses a lesson taught by a substitute instructor, the lesson is billed.

If a substitute instructor is not available, the instructor will provide a make-up lesson at another time, or the student will receive a credit for the missed lesson.

**EDUCATIONAL WORKSHOPS** – In lieu of regular scheduled lessons during September – June a maximum of 3 lessons may be replaced by Educational Workshops. No credits or make-up lessons will be offered if the student misses the workshops.

**LESSON PAYMENTS** – Lessons are \$25 per 30 minutes. Lesson payment for the entire month is charged on the 1st of each month. Lessons payments must be made through a pre-authorized credit card. Payment for the first four lessons is due upon registration and is non-refundable. After that, a recurring payment is processed on the 1st of each month. \$25 NSF (Non-sufficient fund) fee applicable on each declined / failed payment.

**LESSON MATERIALS** – Lesson rate only includes instructions during the lesson time. The student (or parent / guardian if applicable) is responsible for purchasing any instruments, accessories, lesson books and other lesson materials as suggested by the instructor.

**DISCONTINUATION** – If the student wishes to discontinue lessons, a written notice must be provided to the Music School Coordinator at [admin@questmusicacademy.com](mailto:admin@questmusicacademy.com) seven days in advance. Lessons that fall within the seven-day period will be billed.

I acknowledge that I have received a copy of the QMA Lesson Policy. I understand and agree to the terms and policy as written above and in the QMA Lesson Policy. I am aware that Quest Musique reserves the right to make changes to the policies and I will be notified by email of any changes.

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Signature (parent or guardian if under 18)

Date



## QUEST MUSIC ACADEMY

## MUSIC SCHOOL PREAUTHORIZATION AGREEMENT

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### PAYMENT INFORMATION

- \* NSF Fee of \$25.00 will be applied to all failed payments
- \* Lesson payment of the first four lessons due upon registration (non-refundable)
- \* Lesson payments are processed on the 1<sup>st</sup> of each month

### PAYMENT OPTIONS

- Please use current credit card on file (current students/customers)
- Please use new credit card below

Card #: \_\_\_\_\_ Exp: \_\_\_\_/\_\_\_\_ CVV: \_\_\_\_\_

I/We the Payor, hereby authorize the Payee – Quest Musique to withdraw from the Credit Card / Visa Debit Card indicated for lesson payment each month. I/We waive any and all requirements for pre-notification of debiting, including pre-notification of any changes in the amount due to rate change or additional sessions. I/We also agree that all outstanding lesson payments may be withdrawn after discontinuation of lesson. I/We warrant and guarantee that the person(s) whose signature(s) are required to sign on the Credit Card or Visa Debit Card have signed the authorization.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_